

## PUBLIC COMPUTER POLICY AND WIRELESS SERVICES

The following is a statement that must be made available to all library patrons. Statement for Library Patrons:

The Olive Free Library is a public institution supporting the principle of total access to all materials for the Town of Olive residents. We're in the business of collecting and disseminating information. It is not our responsibility to decide what you or your children may or may not read, watch, or look at on the Internet.

### Responsibilities

Responsible use of resources is expected, including reasonable care of equipment, consideration of other Library users, and adherence to procedures established within the Library.

The user will review the conditions for the use of computer equipment posted in the library at all computer stations.

Any restriction of a child's access to computers or to computer-based services is the responsibility of the parent, guardian, or immediate caregiver.

All persons using the internet shall monitor and accept responsibility for all materials received.

Illegal or unethical uses of the internet or wireless services or misuse of or damage to hardware or software are grounds for the loss of computer and/or library privileges. Loss of privileges may also result from harassing display of materials which can be reasonably deemed offensive; from accessing or trying to access protected information, including but not limited to security systems, codes, passwords, and usernames; from making threatening or harassing use of resources; from violation of state or federal law, including copyright law.

There is no privacy when using electronic mail. It is every user's responsibility to use proper language and correct protocol. Be sure to let whoever you are writing to know that your e-mail is being received on the library's public computers rather than your own.

The Library may designate certain workstations for specific functions.

**Reviewed and amended by the Olive Free Library Board of Trustees, 2013**

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