

updated 3/1/22

## **GUIDELINES FOR BOOK DONATIONS AT OFL**

*No more than 2 bags/boxes of donated books per day. If you have a large collection call the Library to make an appointment.*

*If any donations are deemed unusable, we may require the items to be picked back up. Please provide your name and phone number with your donation so staff can contact you if necessary.*

***All books should be in very good to like new condition.***

### **WE ACCEPT THE FOLLOWING TYPES OF BOOKS:**

- Fiction hardcover and paperbacks with publishing dates 2018–Present.
- Non-Fiction Hardcover and paperbacks, especially cookbooks, photography, gardening, and art books.
- Children’s books that are in good condition.
- Fiction “Classics” in pristine condition (hardcover or paperback).
- Records in good condition without scratches.
- DVDs, BRs and audiobook CDs.

### **WE DO NOT ACCEPT THE FOLLOWING ITEMS**

- Fiction books published before 2018.
- Any books with marks, stains, dust, mold or in poor condition.
- Magazines, music CDs, Encyclopedias, Readers Digest, Dictionaries, Textbooks, etc.