

## **Student Representative of the Olive Free Library Board of Trustees**

### **Purpose**

To establish the roles of a student member on the Olive Free Library Board of Trustees. The purpose of this policy is to define the selection and responsibilities of the student representative on the Board of Trustees.

### **General State of Policy**

To value and recognize the importance of the voice of students in the governing of the library and encourage student involvement in library activities.

### **Selection Process**

The student representative shall be an enrolled student at the Onteora High School going into their junior year. The student representative shall reside in the Town of Olive. Students are eligible to serve regardless of race, color, religion, national origin, gender, age, citizenship, sexual orientation, and physical or mental ability.

### **Application Process**

Interested students should send a cover letter, resume, and personal reference to the Personnel Committee for their review and recommendation to the Board of Trustees by May 1 of an application year. Participation in library events and frequent use of the library is not a requirement to apply.

### **Term**

The student representative position is a two (2) year term. There will only be one (1) student representative at one time. Board meetings are open to the public and interested students are welcome to attend.

### **Rights and Responsibilities of the Student Representative**

- A. The student representative will be responsible for attending all regular board meetings and meetings of the standing committee(s) to which they may volunteer.
- B. The student representative shall receive all materials distributed to the board in the same format as the board.
- C. The student representative will be provided a mentor/coach (an experienced board member).
- D. Being a student is a priority over being a board member.
- E. The student representative will be bound by all rules and regulations within the law that bind the board.
- F. This is an unpaid position. Expenses may be reimbursed upon request.
- G. The student representative will not be obligated to provide financial support or contributions for library functions.

**Approved and adopted by the Olive Free Library Board of Trustees April 2022.**