

## **OLIVE FREE LIBRARY ACCESSIBILITY COMPLAINT FORM**

The Olive Free Library seeks to make its services, facilities, and programs as accessible as possible to all visitors. If a disability prevents you from fully using our facility or enjoying our services and programs, we would like your ideas on how we can try to serve you better. Staff members will help complete this form if requested.

**PLEASE DESCRIBE THE NATURE OF THE PROBLEM YOU HAVE ENCOUNTERED.**

**PLEASE DESCRIBE WHAT WE COULD DO TO PROVIDE BETTER ACCESS.**

**DATE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_

Please see the attached policy to find out how we will address your concern.

Adopted:

**Reviewed and amended by the Olive Free Library Board of Trustees, March 2021**