

OLIVE FREE LIBRARY
Board of Trustees Meeting
February 15, 2023

In attendance:

President and Chair of the meeting, David Edinger and Secretary, Kimberly Daley.

Also in attendance: Chrissy Lawlor (remotely), Nathalie Andrews, Meg Soltis, Susan York, Tom Hammang, Karen Heusel, Maeve Turk, and Fara Warner. Absent: Donna Elberg

The meeting, held in person at the library, was called to order at 6:32 pm by David Edinger.

Approval of Consent Agenda:

=> Consent Agenda: January minutes, prepayment list, donations, and warrants list. Nathalie makes a motion to accept the Consent Agenda items. All in favor. **Motion approved.**

=> Approval of policies: Staff Development policy, Trustee Education policy, and Travel and Conference policy. Board members reviewed the three policies. Fara questioned the double occupancy requirement in the Travel and Conference policy. The Finance Committee can review that line when it meets to update the Financial Controls policy. Nathalie makes a motion to approve the three policies. All in favor. **Motion approved.**

Committee Reports:

=> Art Committee: Nathalie submitted notes from the last meeting. Nathalie updated on coordinating the next show with the Piano Plus concert March 11.

=> Friends Group: Meg submitted notes from the last meeting. Meg updated on the silent auction items and how they may be displayed during the Piano Plus concert March 11.

=> Building committee: No notes were submitted. Kim updated on the work done by Arold Construction on the drainage system in the parking lot. Arold submitted an extensive report of the work and recommendations which board members will be able to review. The Building Committee will meet in the next few weeks to discuss the next steps.

=> Long Range Plan committee: No notes were submitted. Fara updates on the coordination of the focus groups and the consultant (Salima Nathoo) hired to lead them. The group proposed handing out a flyer at the State of the Town address being held next week at the library, asking if people would like to participate in a focus group. Focus groups are scheduled for March 23 - 26.

New Business:

=> By-laws update: Kim submitted an update to part of the current By-laws (specifically #4). Board members discussed the proposed edits. David would like to see home schooled students added to the sentence about prospective student board members. Maeve asked how to get the word out to home schooled students so they can apply. Proposed edits shelved until next meeting.

Director's Report:

=> Chrissy updates on staff and board member gathering. No date yet but the idea is to have a Sunday luncheon get-together to get to know each other and do some visioning together.

=> Chrissy updates on fax machine repair and annual report submission.

Treasurer's Report:

=> Nathalie submitted the January report. Board members reviewed report before the meeting.

Visioning:

Speakers Series is in the works, so if board members know anyone who would like to speak, let Amy know. Newspaper committee pushed out until April.

Motion to Adjourn made by Nathalie. Meeting adjourned at 7:32 pm.